Book Club Kit Procedure

Owner	Cobb County Public Library
Reviewer(s)	CCPL Administrative Staff
Approver(s)	Cobb County Public Library Board of Trustees
Related Policies	
Related Standards	N/A
Storage Location	Library Administration, IConnect, Cobbcat.org
Last Review Date	February 24, 2025
Next Review Date	February 2027
Review Cycle	Every two years
Review History	August 22, 2016; August 27, 2018: August 24, 2020; September 19, 2022, February 24, 2025

Cobb County Public Library (CCPL) offers Book Club Kits as a service to all library patrons with a valid CCPL library card in good standing.

What's in a book club kit? Each kit includes:

- 12 paperback copies (unless otherwise specified) of one title.
- A discussion guide and questions.
- A sign out sheet.
- A canvas bag.

How do I reserve a kit?

- Choose a title from the list of Book Club Kits on Cobb County Public Library website.
- Fill out Book Club Kit Request Form for Cobb County Resident.
- Submit the form electronically using "Submit" button at bottom of Request Form.

Book Club Kits may be reserved up to 6 months ahead of time. Kits are reserved on a first come, first served basis. The Reserves Department must be given at least 5 business days' notice to reserve kits.

How long can I keep the kit?

- 45 days for CCPL patrons.

Kits may not be renewed or kept longer than the checkout period, and should be returned intact. Overdue fines are $1.00 per day per kit. Lost or damaged books will incur a $10.00 charge. Lost or damaged canvas bag will incur a $10.00 charge. Lost kits will incur up to $120.00 charge.

Where can I pick up and return a kit?

- CCPL patrons will pick up/return the kits at their local branch library.