

## NEW CHILD SUPPORT GUIDELINES EFFECTIVE JANUARY 1, 2007 FOR ALL PENDING CASES

Georgia's new child support guidelines require new paperwork in all pending cases involving child support issues. Both parties must file completed *Child Support Worksheets and Schedules* as a part of their case in addition to the *Domestic Relations Financial Affidavit*. Uniform Superior Court Rule 24.2 (enclosed) requires that you file a completed worksheet and financial affidavit with your complaint.

### Where can I get help completing the Worksheet and Schedules?

Selecting, interpreting, and filling out forms all constitute legal advice. O.C.G.A. § 15-19-51 states that it is illegal for anyone but a duly licensed attorney to give legal advice; therefore, we cannot help you complete these forms in the Law Library. Below is a list of places that will be able to help you:

#### **Cobb County Bar Association**

Lawyer Referral Hotline

(770) 424-7149

Monday-Friday

9a.m. to 4:30p.m.

[www.cobbbar.org](http://www.cobbbar.org)

#### **Atlanta Legal Aid, Cobb Office**

30 South Park Square

Marietta, Georgia 30090

(770) 528-2565

[www.atlantalegalaid.org](http://www.atlantalegalaid.org)

#### **Cobb County Family Law Workshop**

(770) 528-8100

[sca.cobbcountyga.gov/court\\_programs.htm](http://sca.cobbcountyga.gov/court_programs.htm)

#### **Hispanic Outreach Law Project\***

Provides Spanish Speaking Attorneys

(404) 377-5381

#### **Georgia Senior Legal Hotline\***

(404) 657-9915

\* Services of Atlanta Legal Aid

### What if I want to complete the Worksheet & Schedules on my own? Where can I get the documents?

A Guided Electronic Worksheet is available online over the Internet through Child Support Services at <https://services.georgia.gov/dhr/cspp/do/public/SupportCalc>. Once you are there, you will select the Guided Worksheet option and click the Next button at the bottom of the screen. You will answer a series of questions about the household income and child rearing expenses for both parents. The Electronic Worksheet will automatically figure out the child support obligation of both parents. It will also fill out the *Worksheet and Schedules* for you. The Worksheet is long and complicated, so you may need to work on it several times. If this is the case, you may save the Worksheet online and work on it later. You will be given a confirmation number that you will enter every time you work on the Worksheet. This confirmation number is very important because it is unique to your specific worksheet. *If you lose your confirmation number, you will not have access to your saved worksheet!* Once you have completed the Worksheet, you will be given the option to submit the information for access by the Judge. In order to submit the Worksheet to the Judge electronically, you will be asked to input your Civil Action Number. Your Civil Action Number will be assigned when your case is filed.

### Where can I go to get on the Internet?

Cobb County Public Libraries have free public Internet access. Local Law Libraries have free public Internet access as well, as long as you are doing legal research. Both libraries allow printing for a small fee. See the following page for a list of local libraries in your area where you can access a computer.

### Important Points about Worksheets and Schedules:

- Both parents are required to file a *Child Support Worksheet and Schedule*.
- There is a difference between filing and electronically submitting the *Worksheet and Schedules*. The original worksheet and schedules are filed with the Superior Court Clerk's Office. After you submit electronically, you should check with the Court to see if a hard copy is preferred, and also to make sure that the Judge's office has a copy of your confirmation number. Your confirmation number is unique to your *Worksheet and Schedules*. *If you lose your confirmation number, you will not have access to your saved worksheet!* You will have to start over again if you need to print or make changes.
- After the Worksheet is submitted electronically, it cannot be retrieved to print. Remember to print out the original Worksheet before submitting it to the Judge.
- Documents used to complete your Worksheet will need to be brought with you to Court.