COBB COUNTY
COMMUNITY DEVELOPMENT AGENCY

Mailing Address:
P.O. Box 649
Marietta, GA 30061-0649

Physical Address:
1150 Powder Springs St. Suite 400
Marietta, GA 30064

Kevin Gobble, CBO
Development & Inspections Division Manager

Retaining Wall Permit Application

Retaining walls 30 inches and taller must be permitted.

Required Documents Checklist

****Please be sure you have included all of the following required documents in your package. Incomplete packages will not be accepted or retained****

- ☐ Retaining Wall Application (Please make sure you have signed the application at the bottom)
- ☐ *Septic properties only: Environmental Health red stamped project approval form
- ☐ Construction cost of wall
- ☐ Site plan
- ☐ Engineered design or section detail stamped by a GA registered PE
- ☐ Copy of Photo ID of cardholder or authorized agent
- ☐ Copy of State license
- ☐ Copy of Business license
- ☐ Notarized Authorized Agent form if you are not the cardholder
- ☐ Signed required documents checklist

Once all documents have been received and processed additional approvals from zoning and site plan review will be necessary prior to permit issuance. Should zoning or site plan review need additional information you will be contacted by a reviewer from one of those departments.

Please allow up to ten business days for all approvals and final payment and issuance of permit.

Please be sure you have listed accurate email & phone contact information for reviewers to contact you if necessary.

Questions about…
Permitting? 770-528-2060
Zoning Review? 770-528-2035
Site Plan Review? 770-528-2147

I understand that my permit will not be processed unless all the listed documents are included in my permit application submittal.

Applicant Signature _____ Date _____

Applicant Email _____ Phone _____

Owner Signature _____ Date _____

Owner Email: _____